

Our Improvement Plan

Timeframe of this improvement plan is from September 2016 to June 2020

Targets	Actions	Persons / groups responsible	Criteria for success	Progress and adjustments	Targets achieved
Improve the quality of the Christmas and Summer reports	Review the comments on the comment bank for reports Raise teacher awareness of the importance of the reports Also leave two days for the Form Teacher comments to be added	Anne & Sive SSE team Ben	Reports are more meaningful to both parents and students. Improved relationships between teacher & student. Resurvey all groups in 2018, 2019 & 2020		
Improve the quality and frequency of written and oral feedback on student work	Write personal comments, especially for senior students, including areas for improvement when possible. Prepare slides on written feedback – include in Study Skills PP	All staff Conor D	More meaningful comments on written work and in oral feedback. PPT updated and taught during Study Skills lessons. Resurvey staff in 2018, 2019 & 2020		
Increase student response to and effective use of feedback	Teach student how to benefit from written or oral feedback from teachers	All staff	Students become more effective at using feedback as scaffolding to improve their learning. Resurvey students/focus group in 2018, 2019 & 2020		
Make Learning Outcomes/Record of Learning more meaningful	Make learning outcomes specific -directly related to the class being taught Teach the students the aim and use of learning outcomes	All staff All staff	Students record and use learning outcomes to become 'in charge' of their own learning. Resurvey students/focus group in 2018, 2019 & 2020		
Develop Communication using IT/Social media where possible and useful	Email for projects and homework Use of 'WhatsApp' groups Use of social media <i>Only when useful & practical</i>	All staff	Communication between parents, students & teachers quicker & easier. Resurvey all in 2018, 2019 & 2020		
Make the school welcoming and accessible to parents	Regularly update the website & twitter feed to improve access for parents Add a 'How to' page on the website for parents	Ben, Conor H SSE team	Teachers, students and parents are informed of school issues. School information & contacts easily accessible. Resurvey all in 2018, 2019 & 2020		
Maximise benefits of team teaching	Share teaching methodologies using team teaching TT allows time for improved student feedback	All staff	Sharing of resources & good practice. More time for individual students in class. Resurvey teachers in 2018, 2019 & 2020		